

STUDENT
SUCCESS

5th Edition

Essential Study Skills

The Complete Guide to
Success at University

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 SAGE

Los Angeles | London | New Delhi
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ACTIVITY

Use the exams checklist

What have you learned from this chapter? What will you do now? Make notes – and complete the exams checklist for every exam you are going to take.

Figure 15.1 Exams checklist

	Exams checklist		
	Subject		
<i>Survey</i>	<i>I have:</i>		
<input type="checkbox"/>	received the course outline		
<input type="checkbox"/>	read the course aims and learning outcomes		
<input type="checkbox"/>	read the schedule and thought about the course structure and design		
<input type="checkbox"/>	found and analysed past exam papers		
<input type="checkbox"/>	paper is ... hours		
<input type="checkbox"/>	I have to answer ... questions		
<input type="checkbox"/>	I know the typical language used in exam questions		
<input type="checkbox"/>	I know the topics that come up every year		
<i>Question</i>	<i>I have thought about this programme</i>	<i>Predict</i>	<i>I have:</i>
I need to know ...		<input type="checkbox"/>	predicted the likely questions for this subject
I need to learn ...		<input type="checkbox"/>	chosen ... topics to revise in depth
<i>Plan</i>	<i>I have:</i>		
	opened a revision folder on:		
<input type="checkbox"/>	Topic 1:		
<input type="checkbox"/>	Topic 2:		
<input type="checkbox"/>	Topic 3:		
<input type="checkbox"/>	Topic 4:		
<input type="checkbox"/>	Topic 5:		
<input type="checkbox"/>	Topic 6:		
<input type="checkbox"/>	made links between learning outcomes, coursework, assignments and my revision topic		
<input type="checkbox"/>	placed coursework notes, press cuttings, assignment notes and assignments into the topic folders; on a big pattern on the wall; and on my index cards		

(Continued)

ESSENTIAL STUDY SKILLS

	<i>I use a multi-sensory approach:</i>		<i>I have made:</i>
<input type="checkbox"/>	by sight	<input type="checkbox"/>	pattern notes of the key points
<input type="checkbox"/>	by sound	<input type="checkbox"/>	tapes of me reciting the key points
<input type="checkbox"/>	by feel/movement	<input type="checkbox"/>	condensed charts of the key points.
		<input type="checkbox"/>	revision games: I will see it, hear it, say it, do it.
<i>Prepare</i>	<i>I have:</i>		
	gone through my exam folders and have prepared condensed notes of everything that I need to remember for the exam for:		
<input type="checkbox"/>	Topic 1:		
<input type="checkbox"/>	Topic 2:		
<input type="checkbox"/>	Topic 3:		
<input type="checkbox"/>	Topic 4:		
<input type="checkbox"/>	Topic 5:		
<input type="checkbox"/>	Topic 6:		
	I am learning this by:		
<input type="checkbox"/>	memorising my key point patterns/charts		
<input type="checkbox"/>	reciting my key points along with my tape		
<input type="checkbox"/>	testing myself and friends		
<input type="checkbox"/>	carrying index cards with the key points on them		
<i>Practise</i>	<i>I have drawn up a revision timetable for this exam subject. It includes the following:</i>		
<input type="checkbox"/>	positive thinking	<input type="checkbox"/>	writing with notes
<input type="checkbox"/>	brainstorming and planning answers	<input type="checkbox"/>	writing without notes
<input type="checkbox"/>	planning and writing 'perfect' answers with friends	<input type="checkbox"/>	timed writing without notes
I am ready and confident!			