

2024 Journals Ordering Information

Effective from 1 September 2023 through 31 August 2024

Ordering Instructions

For all subscription orders where the customer's end user address is in the USA, Canada, Central and South America including the Caribbean, please send orders and payment to:

Sage Publications Inc	Phone +1 805 499 9774
PO Box 730082	Fax +1 805 499 0871
Dallas, TX 75373-0082, USA	Email journals@Sagepub.com
	Website www.Sagepub.com

All payments to be made in USD (\$)

For all subscription orders where the customer's end user address is in the UK, Europe, Middle East, Africa, Australasia, Pakistan, Bangladesh, Bhutan, Afghanistan, The Maldives, Nepal and Sri Lanka, please send orders and payment to:

Sage Publications Ltd	Phone +44 (0)20 7324 8701
1 Oliver's Yard	Fax +44 (0)20 7324 8733
55 City Road	Email subscriptions@Sagepub.co.uk
London, EC1Y 1SP, UK	Website www.Sagepub.co.uk

All payments to be made in GBP (£)

For all subscription orders where the customer's end user address is in Asia (excluding India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal or Sri Lanka), please send orders and payment to:

Sage Publications Ltd	Phone +44 (0)20 7324 8500
1 Oliver's Yard	Fax +44 (0)20 7324 8733
55 City Road	Email asiasubscriptions@Sagepub.co.uk
London, EC1Y 1SP, UK	Website www.Sagepub.co.uk

All payments to be made in USD (\$)

For all subscription orders where the customer's end user address is in India, please send orders and payment to:

Sage Publications India Pvt Ltd	Phone + 91 11 4053 9222
B 1/I 1 Mohan Cooperative Industrial Area	Fax +91 11 4053 9234
Mathura Road, New Delhi 110 044, India	Email journalsubs@Sagepub.in
	Website www.Sagepub.in

Please contact Sage India (at the above address) for subscription prices.

All payments to be made in INR (Rs)

Ordering Information

Sage's 2024 Subscription Agents Price List includes GBP and USD prices for all journals published by Sage (including Corwin Press).

Sage offers institutional subscribers five subscription options, outlined below.

Subscription Options

- **Combined (Print + Electronic)** – a Combined institutional subscription includes electronic access (which provides site-wide access to all content in the volume) and a print copy of each issue included in the volume for that title. This option includes temporary electronic access back to 1999 and is the list price for the journal. See Backfile Access below for full details.
- **Combined (Print +Electronic) Plus Backfile** – a Combined Plus Backfile institutional subscription includes electronic access (which provides site-wide access to all content in the volume) and a print copy of each issue included in the volume for that title. Temporary electronic access is provided to the journal backfile back to Volume One. See Backfile Access below.
- **E-Access** – an E-Access institutional subscription (which provides site-wide access to all content in the volume) is offered at a 15% discount off the Combined institutional subscription rate and does not include copies of the print version of the journal. Temporary electronic access is provided to journal backfile back to 1999. See Backfile Access below.
- **E-Access Plus Backfile** – an E-Access Plus Backfile institutional subscription (which provides site-wide access to all content in the volume) is offered at a small increase to the E-Access institutional subscription rate and does not include copies of the print version of the journal. Temporary electronic access is provided to journal backfile back to Volume One. See Backfile Access below.
- **Print Only** – the Print Only institutional subscription is offered at 2% off the Combined institutional subscription rate. Institutions subscribing at the Print-Only rate will receive complimentary temporary online access to the issues within their current order and for the previous 12 months.

E.g. For orders placed for the 2024 issues, access will be available to content in 2023 and 2024. When renewed for 2025, access will be available to 2024 and 2025 but no longer to 2023. Please note there is no charge for this temporary e-access and as a result there is no change in how VAT is calculated for print only customers.

Backfile Purchase

Deep Backfile for Sage journals is available for purchase title-by-title. An annual hosting fee of \$25 or £15 per journal will be charged up to a maximum of \$500 or £320 (per institution per year).

The complete backfile of Sage journals is also available for lease or purchase. Please email librarysales2@sagepub.com for a quotation.

Backfile Access

Customers maintain perpetual access to all purchased content. Sage began offering online subscriptions in 1999. Therefore, customers who have purchased volumes (which included an online component) in 1999 through 2024 retain perpetual online access to those volumes. Sage retains the right to provide customers with the purchased online content in a digital medium for local hosting in the future.

Combined and E-access subscriptions include temporary access to the journals backfile from the 1999 issues onwards (where available). A paid subscription order for 2024 provides perpetual access to the purchased content (the volume published in 2024) and temporary access to the back volumes published in 1999 – 2023 (where available). The temporary access to the 1999 – 2023 volumes will continue as long as the customer maintains a current paid Combined or E-access subscription.

Print Only subscriptions include complimentary temporary E-access to issues within the current order and the previous 12 months. For orders placed for the 2024 issues, access will be available to content in 2023 and 2024. When renewed for 2025, access will be available to 2024 and 2025 but no longer to 2023. Access is available as long as the customer maintains a current paid Print Only subscription.

We have digitized back issues and are pleased to be able to offer access to the deep backfile of our journals (where available) back to Volume One. Customers can lease individual backfiles by subscribing at the Combined Plus Backfile or E-Access Plus Backfile subscription rate. This rate includes an additional fee to lease the backfile back to Volume One. Alternatively, customers are able to purchase the individual backfile in return for a one-off price and a small annual hosting fee, to cover costs associated with hosting the content at *Sage Journals*.

Customers wishing to lease or purchase the entire Sage backfile should email librarysales2@sagepub.com for a quotation.

Multisite Ordering Instructions

Institutions wishing to provide access to their subscriptions to additional locations other than their main site* will need a multisite subscription and licence. Multisite subscription prices are calculated according to the total number of sites in addition to the main site.

**A site is defined as a single geographic location such as a campus or a corporate office.*

Entering Your Order

When placing your order you must supply the product code combined with the two-digit price category code:

Example:

Sage ID Code	Title	Product	Product Description	Price Category	USD Price	GBP Price
J569	Angiology	J569-CMB	Print + Online	01	\$2401	£ 1413

This means the code submitted for a combined subscription to Angiology is **J569-CMB01**.

All agents' prices include a 3% discount on the list price. No promotional discounts apply.

The Sage office to which you send orders and queries (and the currency in which you pay) is determined exclusively by your customer's end-user address (see page 2). Sage India produces a separate price list for subscribers in its territory (India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal and Sri Lanka).

These rates apply to all subscriptions placed on or after 1 September 2023, regardless of volume and issue. Prices are subject to change without notice. 2024 prices will take effect on 1 September 2023.

Account Activation for Online Access

Online account activation is only required once for each Sage account number by first time users setting up their account. Renewal orders or new subscriptions on activated accounts DO NOT require additional set up or activation. Please use the following instructions based on the type of user you are:

Returning Users

Please login at <https://journals.sagepub.com/login> with your e-mail address to perform all of the available functions. If you have forgotten your password, please reset it at <http://journals.sagepub.com/action/requestResetPassword> and follow the instructions.

New Users

On your first visit, please go to <http://journals.sagepub.com/action/requestResetPassword> to set a password for yourself. Here you will also enter the email associated with your new account (which was provided to Sage when your order was placed).

Once signed in, you can manage your account by clicking your name and then Account Details in the top right corner or by selecting My Account from the My Tools menu at top of the page. If you need assistance with any of the above steps, please contact our Online Technical Support Team at onlinesupport@sagepub.co.uk.

Customers are able to view their IP ranges in their Administrator Account. If any changes to these are required, they should contact the dedicated Sage IP updates team at IPupdates@sagepub.com. If a customer requires access via public username and password, they should get in touch with our Online Technical Support Team at onlinesupport@sagepub.co.uk.

In addition to the Sage Journals platform, Sage journals are also available through the following online access intermediaries: EBSCOhost Electronic Journals Service and OCLC FirstSearch Electronic Collections Online. Sage makes no additional charge (beyond the subscription costs) for access via intermediaries; however, the intermediaries may charge for the use of their service. Sage Journals supports both Athens and Shibboleth federated access authentication.

For any queries regarding online access, please contact onlinesupport@sagepub.co.uk.

Terms and conditions of our site license and further details may be found on our website at <https://us.sagepub.com/en-us/nam/page/subscription-agents>.

New Journals & Frequency Changes

Listed within the price list document are the journals new to Sage, the journals changing frequency or converting to OA and the journals leaving Sage or ceasing publication. This list is also kept up to date online at <https://us.sagepub.com/en-us/nam/new-journals-and-changes>

Standard Discount

Sage's standard discount offered to agents will remain at 3%.

Deep Discount (DDP) Rates

Customers are eligible to receive a print subscription at the DDP rate if they have a current subscription to a Sage online-only package containing the relevant journal. DDP rates are shown in the Price List. This rate is a 75% discount off the combined rate which is the list price for the journal.

Discounted Rates

Sage offers reduced rates to specific categories of institutions and countries. Details of these and the discount given are detailed in Special Rate columns and the Notes column in the Price List. To ensure your order is processed at the discounted rate, please ensure the correct price category is submitted.

Discounted Rates for Hybrid Journals

Although the current level of Gold Hybrid Open Access articles within Sage journals is very low, we share the concerns of customers paying twice for Open Access content

via article charges and subscription costs: so called double dipping. As a result Sage discounts the subscription price of all hybrid journals where more than 5% of content is published Gold OA.

In 2024 twelve journals benefitted from a reduction in subscription price.

See <https://us.sagepub.com/en-us/nam/subscription-pricing-for-hybrid-journals> for further information.

VAT

Print Only

Please note the following recent changes to how we are charging customers for VAT on print journals subscriptions.

- Where the end customer is located in the European Union, VAT may be charged on print journal subscriptions or the print portion of combined subscriptions.
- VAT will only be charged to those customers who do not have an EU VAT number
- VAT will be charged at the local rate depending on the location to which the journal is being distributed

- Where the end customer is located in Switzerland, VAT will be charged on print journal subscriptions or the print portion of combined subscriptions.

All listed prices are exclusive of VAT (includes GST/Sales Tax).

Any applicable VAT will be included on the tax invoice.

If applicable, please provide your valid VAT/GST/Sales Tax number when placing an order to ensure accurate tax treatment.

Electronic Only

Please note the following recent changes to how we are charging customers for VAT on electronic journals subscriptions.

- Effective 1 May 2020 ePublications are subject to 0% UK VAT in alignment with their print equivalents; all UK customers will not be charged UK VAT on E Access, this includes E Access Combined Access and Backfile products.
- Where the bill to customer is located in Switzerland, VAT will be charged on electronic journal subscriptions or the electronic portion of combined subscriptions.

All listed prices are exclusive of VAT (includes GST/Sales Tax).

Any applicable VAT will be included on the tax invoice.

If applicable, please provide your valid VAT/GST/Sales Tax number when placing an order to ensure accurate tax treatment.

Combined

Please note that print and electronic components of combined products are assessed separately for VAT:

- Combined: Print (54%) + Electronic (46%)
- Combined Plus Backfile: Print (49%) + Electronic (51%)

Recent changes noted above will apply to combined subscriptions based the apportionment across print and electronic as detailed above.

If applicable, please provide your valid VAT/GST/Sales Tax number when placing an order to ensure accurate tax treatment.

SUT

All prices are subject to appropriate Sales and Use Taxes based upon the location of customers.

Back Volumes

Back issues in print for the last two years only (2022 and 2023) are available at the single-issue price from the relevant Sage office. Back volumes are charged at current (2024) subscription rates.

Earlier back issues of many Sage titles are now available from Periodical Services Company.

Contact Periodical Services Company for more details:

Periodical Services Company, 351 Fairview Ave, Suite 300, Hudson, NY 12534, USA
Tel: +1 518 822 9300 Fax: +1 518 822 9305 Email: psc@periodicals.com
Website: www.periodicals.com

Multiple Year Subscriptions

Multi-year subscriptions are available at the current one-year rate multiplied by the number of volumes purchased. Where the frequency increases in 2024 or beyond, the multi-year rate will be calculated pro rata.

Sample Copies

For most of our journals, a sample issue may be viewed free of charge at *Sage Journals* (<http://online.sagepub.com>). Simply navigate to the journal page of interest and click the Sample Issue link.

Consolidation Orders

We accept consolidated orders, as long as the name and address of the customer (complete end-user address) is provided at the time the order is placed.

Delivery Method

All subscription prices include air-speeded delivery.

Claims

A replacement issue will only be sent if the claim is received by us within six months of the date of publication. The approval of your claim is subject to a maximum of 2 replacement copies.

Cancellations/ Changes to Subscription Options

Cancellations and changes to subscription options are only accepted prior to the fulfilment of the first issue in the subscription. Cancellations for part volumes/years cannot be accepted.

Consortia

For Sales team contacts and for full details of Sage's offerings for library consortia, please visit <https://us.sagepub.com/en-us/nam/consortia-subscriptions>

If you have questions regarding Sage's ordering instructions or policies please contact the relevant Sage Customer Services Department or visit our customer knowledge base on the Sage website:

<https://journalssolutions.sagepub.com/support/solutions>